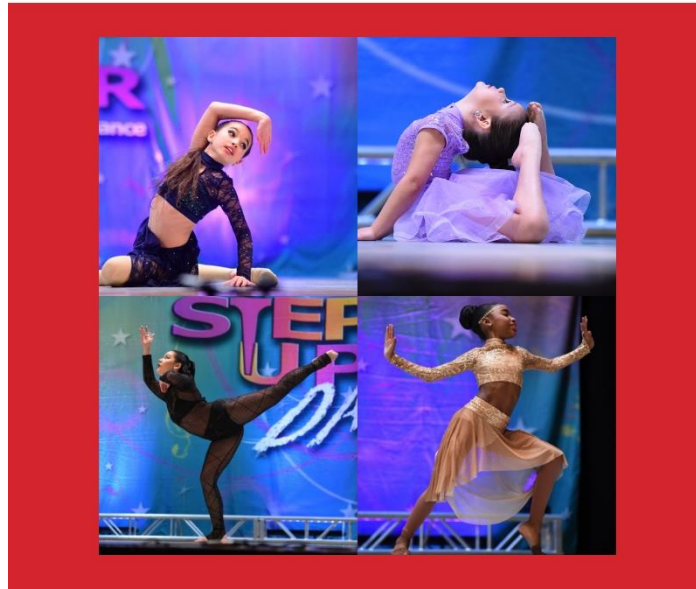


QUEENS DANCE PROJECT



2018-2019 Season

Front Desk & Store Hours:

Monday-Friday 9:00am-11:00am,4:00-8:00pm

Saturday 9:00-3:00pm

Website:

www.QueensDanceProject.com

Social Media:

Facebook.com/ QueensDanceProject

Instagram - @queensdanceproject

#qdpbayside

Address:

Queens Dance Project

214-26 41 Ave, Bayside NY 11361

Email:

info@queensdanceproject.com

Program Director:

Jennifer Alvarado

Instructors:

Jennifer Alvarado

Susanna Daly

Mary-Angela Granberry

Laura Haley

Warren James

Daniella Kocal

Melissa Mangiafreno

Adriana Moore

Andrew Norlen

Tiffinay Parkhurst

John Vinuya

Class Assistants:

Theodora DiTommaso

Ciara Jones

Lena Ravens

Welcome to Queens Dance Project!

Thank you for choosing us to help your child train in dance this season. Our facility and programing have a large focus on technique, flexibility, and terminology in all of our dance genres and levels to help your student grow as a performer.

Our award winning, highly trained and talented staff is very excited for this this season. They are focused on helping your student learn by giving individual attention in a group setting, giving corrections, hands on training, and promoting a positive, respectful atmosphere.

Please make sure you read through and save our handbook, it has very important studio dates and policies for this season. You can refer back to it throughout the season and hopefully it will help to make our season run smoothly.

Again, we would like to welcome you to our dance family this season and into our new dance facility. We love each of our students like they are our own children, and we are excited to have them in class this year!

Keep Dancing!

Ms. Jen

STUDIO POLICIES

ARRIVAL TIMES

Dance students ages 12 and under should not be dropped off for class more than 15 minutes prior to their class beginning.

CHILDREN UNDER THE AGE OF 6 MAY NOT BE LEFT AT THE STUDIO WITHOUT A PARENT OR GUARDIAN UNLESS IT IS DURING CLASS TIME. SIBLINGS MAY NOT BE DROPPED OFF AND LEFT ALONE.

DEPARTURE TIME

Dance students need to be picked up no more than 15 minutes after their scheduled class time has ended. Students picked up more than 15 minutes after their class ends will be charged a \$1/minute late pick up fee via Dance Studio Pro Auto Draft.

WAITING ROOM

Students and siblings are to remain under the supervision of their parents while in the waiting room. We ask that you please respect our space, this is our home. No standing on the furniture or running is permitted. Please make sure you clean up any snack or drink messes that your child may make before you leave the area.

FOOD AND DRINKS

Students may only take water into the dance studios. No food is to be eaten in the dance studios at any time. Other food and drinks may be eaten in the waiting room areas only. Students may purchase snacks and drinks from the studio vending machine.

PHONE USAGE

Students are not to be using phones for personal use while at the studio unless it is to contact a parent or in case of an emergency.

VIDEO/PHOTO

There is no flash photography during dance class or performances for the safety of all of the dancers. Video may only be taken in classes with the permission of the instructor due to our social media waiver. NO EXCEPTIONS. No negative photos or videos of students should be made public or put on social media under any circumstance. Please ask the teacher/director before posting a group photo to

STUDENT ATTENDANCE

Students are encouraged to attend all classes during the semester to ensure a successful outcome and performance. Dance is a team activity and when one person is missing, it effects all other students in the class.

ABSENCES/ILLNESS/INJURY POLICIES

If you are sick, hurt or cannot get to the studio for a class, please call or email us to let us know. Students with minor illnesses are asked to come in and sit in class during competition team classes and rehearsals. 718-229-1133 info@queensdanceproject.com

CLASS CANCELLATION POLICIES

CLASSES ARE RARELY CANCELLED. Unless there is an emergency, extreme weather, or other extreme reason, classes will continue with a substitute.

MAKE UP CLASS POLICIES

If your child misses a class, a make up can be scheduled within one month of the missed class. Please call or email to confirm your make up class date. Please make every effort to attend your regularly scheduled class.

RECITAL

Recital - TBA • All dance students are required to participate. If you will not be in town, please let your instructor know BEFORE DEC. 15th (costume payment due date) so we can prepare our class for the show properly and do not order your child a costume.

- Costumes range from \$75- \$80 per dance.

We will be sending out more information on the recital in November.

GENERAL STUDIO RULES

- ❖ All students and parents must be respectful of the Queens Dance Project teachers and staff.
- ❖ All students and parents must be respectful of the other students and parents at Queens Dance Project.
- ❖ Positive language needs to be used in the facility at all times.
- ❖ All students must follow the studio dress code. You can view the dress code and purchase all required items at www.shopnimbly.com/QDP
- ❖ No jewelry may be worn while in dance or tumble classes at any time, with the exception of post earrings.
- ❖ Students may not use their cell phone during classes.
- ❖ All students and parents must be positive and appropriate when posting on social media.
- ❖ No flash photography or videography is allowed without asking permission of a Teacher.
- ❖ Only water is allowed in the studios.
- ❖ No using props / balls/ mats / turning boards or other studio equipment without a teacher in the classroom.

Failure to follow these rules will result in a conference with the studio owner and possible dismissal from the class / team.

THREE STRIKE POLICY

The Three Strike Policy is used in camps, intensives and dance classes. Students that misbehave in class, disrupt class, cannot keep their hands to themselves, speak out of turn will be given two chances to change their negative behavior before being removed from the class.

ZERO TOLERANCE ACTS

Zero tolerance acts will have the student/staff sent immediately to the Director, and a parent called. Zero tolerance acts include the following: ♦ Possession of weapons, drugs, or alcohol. ♦ Use of profanity. ♦ Destruction of property. ♦ Bullying and violence (physical or verbal) against staff or other students. ♦ Theft.

REWARDS

- Stickers may be given out after classes or activities are completed.
- Students who show exemplary focus, dedication, commitment or improvement to dance are given QDP Star Card.
- Star Student is awarded once a month to a student who shows their passion every class and at all times.

DRESS CODE

Creative Movement: any color leotard, pink tights, skirt (optional), pink ballet shoes

Ballet/Tap Combo classes: any color leotard, pink tights, skirt (optional), Pink ballet shoes, Tan tap shoes (no laces, only buckle please)

Gym/Jazz Combo: any color leotard, tan footless tights, tan jazz shoes

Ballet: black leotard, pink tights, skirt (optional), pink ballet shoes

Tap: black leotard, tan tights, black shorts (optional) Tan tap shoes with a buckle (ages 7-10), black tap shoes with laces (ages 10+)

Jazz: black leotard, tan tights, black leggings, black shorts, Tan jazz shoes

Hip Hop: comfortable dance clothing (tshirt, tank top, shorts, sweatpants, leggings), No shorts, dresses or skirts, sneakers

Belly Dance: Black leggings, black tank top or sports bra, barefeet

Breakdance: comfortable dance clothing (tshirt, tank top, shorts, sweatpants, leggings), No shorts, dresses or skirts, sneakers

Lyrical: black leotard, tan footless tights, pirouette shoes

Acro: black leotard, tan footless tights

Aerial silks: black leotard, tan footless tights

The purpose of wearing the above attire is to properly correct the students. It is important to view their bodies in order to make corrections to individuals and the group. We ask ALL dancers to dress in accordance to the Queens Dance Project requirements.

TUITION

COPY OF REGISTRATION TUITION POLICY

I, the undersigned, hereby give my permission for myself and/or my child(ren) to be billed for classes, competition fees and costumes by Queens Dance Project and their affiliated programs and agree to pay the fees in a timely manner. I understand that all fees need to be paid upfront, by the 5th day of each month, and all fees paid after the 10th of each month will have an additional \$10.00 late fee automatically added to the bill. I understand that I am required to enroll in auto-pay. I understand that myself and/or my child(ren) will not be permitted into classes with an outstanding balance after 30 days of the balance being overdue. I understand that all costumes must be paid for in full before costumes are sent home. I understand that all unpaid tuition can be sent to a collections agency.

1 HR/WK = \$68/month

2 HRS/WK = \$128/month

3 HRS/WK = \$180/month

4 HRS/WK = \$224/month

5 HRS/WK = \$260/month

6 HRS/WK = \$288/month

7+ HRS/WK = \$308/month

CALENDAR OF EVENTS

This is our tentative calendar of events. Please check your email regularly for updates, times, and more important information.

DATES ARE NOT FINAL AND SUBJECT TO CHANGE. CHECK OUR MONTHLY NEWSLETTER WHICH WE EMAIL ON THE FIRST OF THE MONTH

Monday, September 10	Classes Begin!	
Wednesday, October 31	Halloween	Studio Closed
Thursday, November 22- Saturday, November 24	Thanksgiving	Studio Closed
Sunday, December 23- Tuesday, January 1	Winter Recess	Studio Closed
Monday, February 18- Saturday, February 23	Mid-Winter Recess	Studio Closed
Monday, April 22- Saturday, April 27	Spring Break	Studio Closed
Saturday May 25-Monday, May 27	Memorial Day	Studio Closed
May <i>Exact date to be announced</i>	Picture Day	QDP
June <i>Exact date to be announced</i>	Dress Rehearsal/ Recital	Queensborough Community College



**Dance
Friends
Make The
Best
Friends**

*Thank you for
joining our family!*

QUEENS  **DANCE**
— PROJECT —